

Board of Directors

Friday, July 26, 2019

1:00 p.m.

GCHC

725 Mason Street – Conference Room

Board Members Present:

Rob Podlesak, Steven Schwartz, Debby Duckett, Kyle McCree (arrived at 1:30 p.m.), Erica Thrash-Sall (via telephone)

Board Members Absent: Claudnyse Holloman (Board Chair) (Excused), Yolanda Oliver-Yancey (unexcused), Melody Relerford (excused), Tamar Pleasant-Swain (unexcused)

Guests:

Brian Swiecicki, GCHC-Interim Executive Director, Sandy Sweet, GHS-Accounting Manager

Recording Secretary: Karen Riddle, GHS Administrative Assistant

Board Meeting called to order at 1:12 p.m. by Rob Podlesak. For voting purposes, the meeting started at 1:30 p.m. when it was determined that a quorum was present.

I. Adoption of Agenda

Kyle McCree moved, Debby Duckett supported to accept the agenda as written.

Motion carried

II. Welcome & Introductions: Roundtable and telephone introductions.

III. Public Participation & Community Feedback

No Public present for comments

IV. Approval of Minutes

Steven Schwartz moved, Debby Duckett supported to approve the June 27, 2019 minutes as presented.

Motion carried

V. Finance

Rob Podlesak presented the finance packet stating that overall the center is doing great. The surplus for the month of June is \$47,145 and year-to-date is \$503,340. However, it is noted that this is partly due to unfilled positions/salaries. The committee continues to discuss ways to improve the performance of the Center.

Brian Swiecicki presented the contract summary of one renewal for Dr. Chitna Naik, DMD Dental Services Agreement with GCHC. The agreement is renewed from 8/1/19 through 7/31/2020.

Kyle McCree moved, Debby Duckett supported the approval of the FY19 June 2019YTD Financials and contract summary as presented.

Motion carried

(Rob Podlesak was excused from the meeting and Steven Schwartz chaired the remainder of the meeting).

VI. Quality and Safety Committee

Brian Swiecicki reported that Shawn Edwards has approved a Health and Safety program at the Center. A color coding system was developed and implemented for emergencies. All staff wear a card with their badges that identifies by color what each emergent code references. Other safety implementation includes crash carts and lunch and learn sessions.

Kyle McCree moved, Debby Duckett supported accepting the Quality and Safety Committee report.

Motion carried

VII. Personnel Committee Report

Brian Swiecicki reported that there were two staff resignations including the administrative assistant and behavioral health supervisors' positions. An office manager has been hired and will begin in August. She has MPCA experience and a clinical background.

Steven Schwartz inquired on the board roster lacking patient membership to meet the by-law guidelines of 51%. Brian Swiecicki stated that he has been able to get a waiver from HRSA that allows the board to operate outside of the by-laws. However, he did state that it would be beneficial for the patient membership to be increased as he is not sure he can get the waiver extended another term. It is the Personnel Committee's responsibility to screen and make recommendations to the board for membership. Applications may be obtained through board, staff, and social media recruitment.

Kyle McCree moved, Debby Duckett supported accepting the Personnel Committee report.

Motion carried

VIII. Strategic Planning Committee Summary

There was no activity and no report for the Strategic Planning Committee.

IX. Corporate Compliance Committee Summary

Lisa Hearn-Shumpert will be on a future agenda to update. No report.

X. Interim Executive Director's Report

Brian Swiecicki reported that there were no union grievances or concerns. The union representative has commented favorable on the direction and decisions of the Center's operations. They feel that the morale and productivity is better all around. He also discussed the plan for the Psychiatric Nurse Practitioner, Carol Donnelly to provide services at Center City Tuesday, Thursday and ½ a day on Friday. The Expanding Access to Quality Substance Use Disorder and MH Services will provide for additional staffing and has a 9/1/2019 start date.

There has been no word on the New Access Point grant at this time.

Staff and board members plan to attend the 2019 Annual MPCA conference in Grand Rapids in August. Brian Swiecicki will plan to attend the 2019 NACHC conference in Chicago in August.

Debby Duckett moved, Kyle McCree supported accepting the Interim Executive Director's report.

Motion carried

XI. New Business Discussion

Brian Swiecicki noted that the FY20 budget would be brought before the GCHC September Board meeting for review and approval.

The housing complex at the Atherton site is slowly being phased out and currently has approximately 80 families still residing there. This has caused a decrease in patients along with other variables at the Atherton site. Therefore, it makes sense to reduce the hours of that site. Staff would be offered duties and space at the Center City site when the Atherton site is closed. Brian Swiecicki requested that the Board give him the authority to change the Atherton site's hours.

Kyle McCree moved and Debby Duckett supported giving Brian Swiecicki, Interim Executive Director, the authority to change the Atherton Center's hours providing best service to our patients and staff.

Motion carried

XII. Adjournment

Kyle McCree moved and Debby Duckett supported the motion to adjourn the meeting. Meeting adjourned at 2:19 p.m.

Next Board Member is scheduled for:
August 23 @ 1:00 p.m.
725 Mason Street Board Room

Board Chairperson

Date