

Finance Committee Meeting
Friday, December 13, 2019
12:00 p.m.
Genesee Community Health Center
725 Mason Street – Conference Room

Committee Members Present: Claudnyse Holloman, Steven Schwartz, Sam Olson (on telephone)

Committee Members Absent: Yolanda Oliver-Yancey

Guests:

Brian Swiecicki – GCHC Interim Executive Director, Glen Chipman, GHS CFO,
Jean Troop, Reimbursement Officer; Sandy Sweet, Accounting Manager
Recording Secretary: Karen Riddle, GHS Administrative Assistant

Committee Meeting called to order at 12:00 p.m. by Claudnyse Holloman

I. Adoption of Agenda

S. Schwartz moved, S. Olson supported the approval of the agenda as presented.
Motion carried

II. Approval of October 18, 2019 Minutes

S. Schwartz moved, S. Olson supported the approval of the November 15, 2019 Finance Committee minutes as presented.
Motion carried

III. FY20 November 2019 - YTD Financials and Productivity

G. Chipman presented the FY20 November 2019-YTD financial packet. He reported a surplus of \$104,708 for the month of November. Revenue is down just under \$88,000 as well as expenses being under budget by about \$155,000 which attributed to the surplus. He reminded the committee that the budget is spread evenly over the 12 month period. Wages and fringes are considerably low due to vacancies. The expenses are expected to increase as the positions are filled. It is also important to note that Atherton is down about half of what they were this time of year. It is expected that Center City will pick up with integrated care. B. Swiecicki noted that we are in the process of finding a new location. The area with the highest need lies in the zip codes of 48406 and 48407 in the Atherton area.

The Cost, Reimbursement & Productivity Statistics page did not have the medical NPs and psychiatric NPs split out as mentioned at the last meeting. It is expected that this will be completed for the January 2020 meeting.

Under the Alternative Funding Sources page, it was noted that SIM program will end. This will affect the FY2020 budget; however the remainder of the FY19 SIMS money will be received in December 2019 and January 2020.

The A/R % over 120 days is at 45% (goal is <20%); and the Days in AR is at 58 (goal is <45 days). The Claim Denial Rate is at 3% (goal is <7%); and the Average days to Claim Submission is 9 (goal is <14 days). B. Swiecicki noted that the staff have done a great job in bringing the numbers closer to goal as well as reaching goals. Board Chair and S. Schwartz also expressed gratitude and congratulations to the staff for achieving this progress.

Productivity was discussed and it was noted that Dr. Pyatt's numbers will be higher as he sees suboxone patients. It is expected that the psychiatric NP's productivity is lower than medical NP's productivity. The names were removed from the Average Number of Patients Seen per Day by Social Workers as the focus is and always has been about meeting the needs of the people we serve over performance.

S. Schwartz moved, S. Olson supported the approval of the FY20 November 2019 – YTD Financial packet, dashboard and productivity and recommended approval to the Board.

Motion carried

IV. Contract Summary

a. Sagacity Interventions, LLC

B. Swiecicki presented an agreement with Sagacity Interventions, LLC and noted that this is a former staff. The committee had concerns of the legal requirements. B. Swiecicki stated that he had checked with legal and there did not appear to be any legal concerns as the agreement is with the LLC and not the individual.

S. Schwartz moved, S. Olson supported recommending approval to the GCHC Board only after a sufficient legal opinion was obtained and reviewed via email.

Motion Carried

b. GHS Co-Applicant Agreement Review

B. Swiecicki stated that the GHS Co-Applicant Agreement with GCHC is to be reviewed annually. He stated that there were no changes made to the agreement.

S. Olson moved, S. Schwartz supported the approval of the GHS Co-Applicant Agreement and recommended approval to the GCHC Board.

Motion carried

V. Other Business

B. Swiecicki informed the committee that the Michael Bloomberg Foundation reached out to GHS/GCHC to consider utilizing the mobile unit to create a mobile MAT unit, provide outreach and therapy to help combat the opioid epidemic. He stated that a grant has been offered and he should have additional information next month.

VI. Adjourn

The meeting adjourned at 12:52 p.m.

Next Finance Committee Meeting –Monday, January 10, 2020.

Respectfully submitted by Karen Riddle, Recording Secretary