



GCHC BOARD OF DIRECTORS MEETING MINUTES

November 19, 2021 @ 1:00 p.m.

VIA Zoom

Board Members Present via Zoom:

Claudnyse Holloman, Chair; Steve Schwartz, Elizabeth Rushing, Michael Wright, Patrick Henry, Sam Olson, Yolanda Oliver-Yancey

Board Members Absent:

Autumn Bagley, Angela Essenburg, Erica Thrash-Sall

Guests:

Jean Troop, Executive Director; Glen Chipman, GHS CFO; Sandy Sweet, GHS Accountant

Meeting was called to order at 1:03 p.m. by Claudnyse Holloman, Board Chair.

I. Adoption of Agenda

S. Schwartz moved to accept the agenda as presented, supported by M. Wright.

Motion carried

III. Public Participation

None.

IV. Approval of October 29, 2021 Board Minutes

S. Schwartz moved to approve the October 29, 2021 minutes as presented, supported by E. Rushing.

Motion carried

V. Finance Committee Summary

a. FY22 October 2021 Financial Report

G. Chipman presented the FY22 October Financial Report that was approved by the Finance Committee. Glen noted that the total revenue for October 2021 was \$517,313 compared to budget of \$586,118, which is (\$68,805) under budget. The total expenses for October were \$485,542 compared to a budget of \$555,863, which is (\$70,321) less than the budgeted expenses. The surplus for the month of October was \$31,771 with a budget of \$30,255.

The Other Expenses page showed the total expenses for October were \$19,465 which is \$777 more than budgeted. Software Licensing and Maintenance was the only category over budget due to first quarter billings. It was over budget by \$3,312.

G. Chipman discussed the dashboard graphs in detail. They days in A/R totaled 31 days for the month of October, which is a decrease from September. A/R % over 120 days was 53% in October which is a slight increase from 48% in September.

The Cost, Reimbursement & Productivity Statistics page showed Unique Patient Count is 1,125 compared to budget of 750; the Medicaid eligible encounters is at 1,094 compared to the budget of 1,235. The productivity for health provider encounters was 9.1 per day in October compared to budget of 12.0; the behavioral health care provider encounters was up in October to 7.3 per day, compared to a budget of 8.0. Social Worker

encounters in October were 4.6 encounters per day with a budget of 5.0. The total cost per encounter was \$365 compared to a budget of \$324. There were 20 working days in October 2021.

The total October 2021 revenue of base grants was \$120,959 with a majority of the money being spent on salaries and wages.

Alternative Funding Sources page shows we received \$3,239 of incentive money in the month of October.

The last page of the financials is the Reconciliation of Medicaid Wrap Advance Payments in Deferred Revenue sheet which shows the Medicaid Wrap deferred revenue balance is \$517,323. The Medicaid Wrap Balance totals \$441,477.

S. Olson moved to approve the October 2021 Financial Packet as presented, supported by S. Schwartz.

Motion carried

VI. Quality and Safety Summary

- a. September 2021 Quality Meeting Minutes
- b. January-September 2021 Diabetes Quality Project
- c. UDS Report January-September 2021

a. J. Troop states the September Quality meeting minutes were discussed last month.

b. J. Troop presented the January-September 2021 Quality Diabetes Quality Project in detail. She states quality numbers are now rising due to in-person visits rather than telehealth. She explained during the beginning of the pandemic with only telehealth services being offered, quality measures fell. Patients are now coming on site to get labs and visits done.

c. J. Troop presented the UDS Report for January-September 2021 in detail. She explained the clinic process that helps capture this data and comparison to the previous year.

S. Schwartz moved to approve September 2021 Quality Meeting Minutes, supported by E. Rushing.

Motion Carried

VII. Personnel Committee

C. Holloman reminds all Board Members to actively be recruiting potential Board Members. She also asked Jean to remind Staff for potential patient leads as well.

VIII. Executive Director's Report

J. Troop states the Health Center is remaining diligent on following COVID protocols and screening with patients and staff members. With the high transmission rate we are continuing to take extra precautions for everyone's safety. She states the Medical Providers operated at 20% telehealth last month due to a COVID quarantine issue with one of the Providers. J. Troop states we are operating at 82% capacity prior to COVID, which is up from the month prior.

J. Troop explains we continue to do Community Outreach for testing and vaccinations. She explained while the outreach team is out proving COVID information they take along general GCHC brochures and information as well. Promoting the Health Center and helping brand our name with community partners. She states we have administered 2,536 COVID vaccines to date and preformed 2,288 COVID tests to date.

J. Troop announced that GCHC falls under the CMS COVID Vaccination mandate. Which requires all employees, students, volunteers, and contractors to be fully vaccinated against COVID-19 or have an exemption approved. She announced all Board Members must fill out an assessment to notify GCHC if they are fully vaccinated or if they choose to apply for an exemption. She states all Board Members must be vaccinated or have an exemption approved according to the mandate.

IX. Diversity, Equity, and Inclusion

S. Schwartz states the DEI Committee met and discussed their vision for the committee and things they would like to see and things they see issues with. He stated the committee discussed needing a LGBT advocate on the GCHC Board as well as someone from the Latino Community. He stated they also discussed education and policies they would like to create for Staff.

X. OSV!

Tabled until next month

XI. Other

None

XII. Adjourn

S. Schwartz moved to adjourn the GCHC Board meeting, supported by E. Rushing.

The meeting adjourned at 1:42 p.m.

The next Board Meeting is scheduled for: December 17, 2021 at 1:00 p.m. via Zoom.

Claudnyse Holloman, Board Chair _____ Date _____