**GCHC BOARD OF DIRECTORS MEETING MINUTES**
*Friday, November 18, 2022*
*1:00 pm*
*Genesee Community Health Center*
*Via Zoom*

*Board Members Present via Zoom:*

Steven Schwartz, Michael Wright, Patrick Henry, Autumn Bagley, Erica Thrash-Sall and Jorain Hardman.

*Board Members Absent:* Angela Essenburg, Sam Olsen

*Board Member Excused:* Claudnyse Holloman, Elizabeth Rushing

*Guests:* Jean Troop, Executive Director, Glen Chipman, GHS CFO, and Sandra Sweet.

*Recording Secretary; Lori TerBush, Administrative Assistant*

**Meeting was called to order at 1:05 p.m. by Autumn Bagley, Board Vice-Chair.**

**I.**   **Adoption of Agenda**
*S. Schwartz moved to accept the agenda as presented, supported by M. Wright. Motion carried.*

**II.**   **Roll Call**
Board Chair called for a roll call, all present and absent were noted.

**III.**   **Public Participation**
None

**IV.**   **Approval of October 28, 2022, Board Minutes**
*S. Schwartz moved to approve the October 28, 2022 minutes as presented, supported by M. Wright. Motion carried.*

**V.**   **DEI – BW3 (Black Women, Wise Women)**

Kala Parker and Cheryl Hall-Russell from BW3 attended the meeting and presented (presentation on file) an overview of their process and how they plan to proceed with both the employee survey and individual focus groups with staff and the board. They indicated they would have a report ready late Jan. to mid-Feb. to align with strategic planning processes planned.

**VI.**   **Finance Committee Summary**

Due to the holiday and moved up date, no finance meeting was held this month.

**VII.**   **Quality and Safety Summary**
  **a.   September 2022 Quality Meeting Minutes**

M. Wright presented the Quality and Safety summary and reviewed the September 2022 Quality-meeting minutes. Discussion was held about UDS quality measures and more in

person encounters. There have been 3430 Covid vaccines given, 2500 Covid-19 tests, 496 masks and 1041 Covid home tests.   Linguistically Competent Care, HC03-005-18 policy was reviewed.  J. Troop noted the only change with this policy Voices for Health name.   GCHC Only Access to Clinical Advice, HC06-001-18 was discussed, there was a concern raised regarding the wording.  J. Troop agreed to review the policy with operations team and bring back to board at a later date. S. Swartz commented that he was pleased to see phone call tracking was being done.

*M. Wright moved to approve the September Quality Committee Minutes and Linguistically Competent Care policy, tabling the GCHC Only Access to Clinical Advice policy, supported by S. Schwartz. Motion carried.*

### VIII. Personnel Committee
There has not been a recent personnel meeting since the last Board of Directors meeting.

### IX. Executive Director's Report

J. Troop submitted the SAC (Service Area Competition) HRSA application on 11/4/2022; it was not due until 11/10/2022.  It is now in review, and not anticipated to hear anything until possibly March of 2023.

The PHE was scheduled to end on 1/13/2023; however, we have not received the required 60 days notice to end so believe it will be extended. Several articles indicated concern on when PHE ends, many people will lose their insurance.

The new Children's Center is open.  The ribbon cutting was held today and it went well.  The health center will submit request to add site to scope of practice in Dec. with an anticipated open date in Feb February once approved by HRSA.

Our outreach team has been working out in the community.  There were 13 events in the month of October.  We reached 2100 people in the community and 99 Narcan kits were distributed.

### X. OSV!

J. Troop discussed the Service Area Completion (SAC) and how this allows us to keep our HRSA grant funding.  FQHC designation allows enhanced reimbursement from both Medicare and Medicaid . Board of Director's self-evaluation was discussed.  The form will be sent out to the board members before the next meeting.  .

### XI. Adjourn

The meeting adjourned at 1:52 p.m.

A.  *Bagley moved to adjourn, supported by S. Schwartz.  Motion carried.*

*Respectfully submitted by* Lori TerBush, GCHC Administrative Assistant.

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Claudnyse Holloman, Chair, Board of Directors, Genesee Community Health Center