

GCHC BOARD OF DIRECTORS MEETING MINUTES

Friday, March 24, 2023

1:00 pm

Genesee Community Health Center

Via Zoom

Board Members Present In Person:

Steven Schwartz, Patrick Henry, Autumn Bagley, Sam Olsen, Claudnyse Holloman and Elizabeth Rushing

Board Members Present via Zoom: Jorain Hardman

Excused: Michael Wright, Erica Thrash-Sall, and Angela Essenburg.

Staff: Jean Troop, Executive Director, Glen Chipman, GHS CFO, Sandra Sweet, Senior Account Manager and Lori TerBush, Recording Secretary.

Meeting was called to order at 1:03 p.m. by Claudnyse Holloman, Chair.

I. Adoption of Agenda

S. Schwartz moved to accept the agenda as presented, supported by M. Wright.
Motion carried.

II. Roll Call

Board Chair called for a roll call, all present and absent/excused were noted.

III. Public Participation

None

IV. Approval of February 24, 2023, Board Minutes

A. Bagley moved to approve the February 24, 2023 minutes as presented, supported by E. Rushing. *Motion carried.*

V. FY23 October 2022-November 2023 Financial Packet (complete packet on file with minutes)

a. February 2023 Financials

G. Chipman reviewed the February financial packet, which was discussed in detail. Total revenue for February 2023 was \$469,048 compared to budget of \$541,622. Total expenses for February were \$470,080 compared to budget of \$515,267, which resulted in a small deficit for the month of February of (1,032). The balance sheet shows good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. Unique Patient Count was 207 for February; the Medicaid

eligible encounters were 1,389 compared to the budget of 1,716. The total cost per encounter was \$338 compared to a budget of \$300. The cost per encounter varies due to the variable costs and total encounters.

Reconciliation of Medicaid Wrap Advance Payments in Deferred Revenue sheet shows the Medicaid Wrap deferred revenue balance as of December 31, 2022, was \$572,818.

Financials for the Atherton location were reviewed and discussed in detail.

S. Schwartz moved to approve the February 2023 financials supported by E. Rushing. *Motion carried.*

Other: Contract renewal for Dr. David Pyatt was reviewed. This contract term is effective May 1, 2023 through April 30, 2024.

E. Rushing moved to approve the contract renewal for Dr. David Pyatt supported by J. Hardman. *Motion carried.*

VI. Quality and Safety Summary

a. January 2023 Quality Meeting Minutes

J. Troop provided the summary of Quality Committee Minutes. J. Troop stated that the January minutes are available to review. Several policies were reviewed; Clinical Provider Peer Review Policy, GCHC Patient Discharge Policy, Grievance Form, Patient Complaint and Grievance Log, Patient Complaint and Grievance Process.

S. Olsen moved to approve the January 2023 Quality Committee Minutes, Clinical Peer Review Policy, GCHC Patient Discharge Policy, Grievance Form, Patient Complaint and Grievance Log and Patient Complaint and Grievance Policy supported by E. Rushing. *Motion carried.*

V11. Personnel Committee

S. Schwartz stated that there has not been personnel committee meeting since the last board of directors meeting.

VIII. Executive Director's Report

J. Troop noted that we have received our SAC award. This is good for the next three years. We also received our board of director's waiver.

Brian Nicholson, behavioral health manager, started this week. So far, he seems to be a good fit for our center.

The new GCHC logo has been revealed. There will also be a logo for our 10-year anniversary. The new GCHC website should be up and running any day now.

We are currently working with MSU on a colorectal cancer screening research study. This will include Genesee Community Health Center patients ages 45-70 who identify as Black/African American. Participants will be paid \$50 from MSU.

The Narcan vending machine is up and running and doing very well, as of today 907 Narcan kits and 426 fentanyl test strip envelopes have been taken. Nalox boxes are also being requested in various businesses, including nearby schools.

The board of director's application of Kim Beard was reviewed and approved.

GCHC continues to offer Covid vaccines and testing.

J. Troop stated that she did discuss the names of both centers with the staff. They also feel that Mason Street should be called "Flint" while Center Road will be called "Burton".

IX. **OSV!**

J. Troop noted that we have received our SAC award. This is good for the next three years. We also received our board of director waiver, which ensures that our board of directors are 51% patient driven and 49% community partners. There is a 330 grant available, which would allow us to see the full population of Genesee County, J. Troop to follow up on obtaining this grant.

X **DEI**

Discussion around opportunities to improve employee retention and feeling of value.

XI **Adjourn**

The meeting adjourned at 2:15 p.m. There was a suggestion to try to get back to more in person meetings.

A. Bagley moved to adjourn, supported by S. Schwartz. Motion carried.

Respectfully submitted by Lori TerBush, Administrative Assistant

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Claudnyse Holloman, Chair, Board of Directors, Genesee Community Health Center