



## GCHC BOARD OF DIRECTORS MEETING MINUTES

Friday, May 26, 2023

1:00 pm

Genesee Community Health Center

Via Zoom/In Person CCIS

Board Members Present In Person: N/A

Board Members Present via Zoom: Claudnyse Holloman, Jorain Hardman, Steve Schwartz, Autumn Bagley, Angela Essenburg, Elizabeth Rushing, Patrick Henry and Michael Wright.

Excused: Sam Olson.

Staff: Jean Troop, Executive Director, Glen Chipman, GHS CFO, and Lori TerBush, Recording Secretary.

**Meeting was called to order at 1:01 p.m. by Claudnyse Holloman, Chair.**

**I. Adoption of Agenda**

S. Schwartz moved to accept the agenda as presented, supported by M. Wright. *Motion carried.*

**II. Roll Call**

Board Chair called for a roll call, all present, absent and excused were noted.

**III. Public Participation**

None

**IV. Approval of April 28, 2023, Board Minutes**

E. Rushing moved to approve the April 28, 2023 minutes as presented and with the correct of names of board members missed, P. Henry and A. Bagley, supported by M. Wright. *Motion carried.*

**V. FY23 October 2022-November 2023 Financial Packet (complete packet on file with minutes)**

**a. April 2023 Financials**

G. Chipman reviewed the April financial packet, which was discussed in detail. Total revenue for April 2023 was \$503,780 compared to budget of \$541,622. Total expenses for April were \$536,279 compared to budget of \$515,267, which resulted in a deficit of \$32,499 for the month of April. The balance sheet shows good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. Unique Patient Count was 144 for April; the Medicaid eligible encounters were 1,083 compared to the budget of 1,318. The total cost per encounter was \$350 compared to a budget of \$300. The cost per encounter varies due to the variable costs and total encounters.

Reconciliation of Medicaid Wrap Advance Payments in Deferred Revenue sheet shows the Medicaid Wrap deferred revenue balance as of April 30, 2023, was \$527,286.

Financials for the Atherton location were reviewed and discussed in detail. G. Chipman reviewed the HRSA grant year 2023 budget in detail.

**S. Schwartz moved to approve the April 2023 financials and the HRSA grant year 2023 budget, supported by E. Rushing. *Motion carried.***

**VI. Quality and Safety Summary**

**a. March 2023 Quality Meeting Minutes**

J. Troop provided the summary of Quality Committee Minutes. J. Troop stated that the March minutes are available to review. The colorectal screening initiative of 2023 was discussed. Employees have been divided into teams for a contest to see which provider improves their numbers for colorectal screening. Following our Credentialing and Privileging policy Dr. Phung and J. Troop have reviewed the files of our OLP's and LIP's and recommend the credentialing and re-credentialing of the following; Brian Nicholson, LMSW, Marcie Harrington, LMSW, Renee Lewis, LMSW, Karen Palomares, LMSW, Stefanie Sabin, LMSW, David Pyatt, M.D., Lindsey Roth, NP and Joseph Karanja, NP.

**S. Schwartz moved to approve the March 2023 Quality Committee Minutes, the colorectal initiative and the credentialing and re-credentialing of the above name providers, supported by A. Bagley. *Motion carried.***

**VII. Personnel Committee**

S. Schwartz stated that the personnel committee has not met since the last meeting. Discussion was held on how to help our consumer board members not be overwhelmed at the beginning of their service.

J. Troop and C. Holloman stated that they had received a board resignation email from E. Thrash-Sall as she is moving to another state.

**VIII. Executive Director's Report**

J. Troop noted that we would be opening the new health center at the CCIS building in the middle of June. We will start out on a part time basis. Mott's Children has agreed to supply consultation services for pediatrics.

Off hours on Wednesday at the Flint location and Friday's at the Burton location are going well.

The PHE ended on May 11, 2023. We will continue to help patients with their recertification for insurance. We held a Medicaid redetermination event in the waiting room at the Flint location with good results, both a Molina representative and our AmeriCorps employee participated. We will be scheduling more of these events.

GCHC continues to offer Covid vaccines and testing. This is grant funded and CMDT supports this for nursing.

Outreach events are growing. This week at Crossroads Village, there were over 1,000 people who attended a senior citizen event.

**IX.** **OSV!**

Board authority, chapter 19 in the HRSA compliance manual states that the health center governing board must meet every month and must have a quorum. There can be no less than 9 members of this board and 51% need to be consumers of the health center.

**X.** **DEI**

We have an upcoming meeting to work the DEI report into our strategic plan. There have been some opportunities identified regarding education with staff while building communication and trust.

**XI.** **Adjourn**

The meeting adjourned at 1:37 p.m. Board meetings will now be held in a hybrid fashion, both at CCIS conference room #250 and via Zoom.

**E. Rushing moved to adjourn, supported by J. Hardman. *Motion carried.***

*Respectfully submitted by* Lori TerBush, Administrative Assistant

X

Claudnyse Holloman, Chair, Board of Directors, Genesee Community Health Center