



**GCHC BOARD OF DIRECTORS**  
Friday, February 23, 2024  
1:00 pm  
Genesee Community Health Center  
Via Zoom/In Person CCIS

Board Members Present In Person: N/A

Board Members Present via Zoom: Angela Essenburg, Jorain Hardman, Steven Schwartz, Elizabeth Rushing, Tabitha Neff, Patrick Henry and Autumn Bagley

Staff Members Present: Jean Troop, Executive Director, Glen Chipman, CFO and Brian Nicholson, Manager of Behavioral Health.

Excused: Bonita Thomas, Michael Wright, Sam Olson and Claudnyse Holloman

Staff: Lori TerBush, Recording Secretary.

Meeting was called to order at 1:04 p.m. by Vice Chair A. Bagley in the absence of the Chair.

**1. Adoption of Agenda**

**E. Rushing moved to accept the agenda, supported by J. Hardman. Motion carried.**

**2. Roll Call**

The Vice Chair called for a roll call, all present, absent and excused noted.

**3. Public Participation**

None

**4. Approval of January 26, 2024, Board Minutes**

**A. Essenburg moved to approve the January 2024 minutes, supported by S. Schwartz. Motion carried.**

**5. Behavioral Health Program Review**

B. Nicholson gave an overview of the GCHC Behavioral Health program. He reviewed the MAT program, including Suboxone, Vivitrol, Sublocade and future of Brixati. He informed the board that all behavioral health staff are appropriately credentialed and utilize evidenced based best practices. They participate in continuing education to stay up to date on new modalities and trends in treatment. The care team consists of psych NP's, social workers, health coaches and health navigator, all working together to support integrated patient care. A. Bagley thanked B. Nicholson for coming and speaking with the board of directors.

**6. FY24 October 2023-September 2024 Financial Packet (complete packet on file with minutes)**

**a. January 2024**

G. Chipman reviewed the January financial packet, which was discussed in detail. Total revenue for January 2024 was \$541,114 compared to budget of \$556,050. Total expenses for January were \$541,270 compared to budget of \$550,133. The balance sheet shows good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. Unique Patient Count was 263 for January compared to a budget of 250. The Medicaid eligible encounters were 1,005 compared to the budget of 1,318. The total cost per encounter was \$348 compared to a budget of \$321. The cost per encounter varies due to the variable costs and total encounters.

Reconciliation of Medicaid Wrap Advance Payments in Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location was reviewed and discussed.

**S. Schwartz moved to approve the January financials, supported by E. Rushing. *Motion carried.***

**7. Quality and Safety Summary**

**a. January 2024 Quality Meeting Minutes**

The January 2024 quality meeting minutes were discussed in detail. The colorectal screening, Provider Privileging, Credentialing and Privileging Policy, Quality Work Plan 2024, Peer Review Quarter 4, and the UDS Quality Measures were all reviewed and any changes noted.

**E. Rushing moved to approve the January 2024 Quality Minutes, Provider Privileging, Credentialing and Privileging Policy, Quality Work Plan 2024, Peer Review Quarter 4, and the UDS Quality Measures, supported by A. Essenburg. *Motion carried.***

**8. Personnel Committee**

S. Schwartz noted that the committee has not met since the last board of directors meeting. S. Schwartz reminded everyone that we need additional patient board members to keep us at the 51% ratio. J. Troop informed the board that S. Olson submitted his board resigned via email today. Will present formally at next board meeting.

**9. Strategic Planning Committee**

J. Troop stated the committee met again and is reviewing the Collaborating Agreement and finalizing updates; this will take a few months as both GCHC and GHS boards have to review and approve.

**10. Marketing and Outreach**

J. Troop stated that she met with TownSquare Media to review the monthly report and our numbers continue to look good. The Genesee Community Health Center's Overall Campaign Performance report is included in the packet.

**11. Executive Director's Report**

J. Troop stated that there has been a reduction in Medicaid revenue as noted in the financial reports. This has been a trend for the last couple of months. Our payer mix is changing and we are monitoring the trend. We are continuing to help patients re-apply for Medicaid and/or trying to help them find other insurance. We also are working on recalling patients for missed

appointments and have given the providers the task of identifying potential times in their schedule that are available for same day appointments, which seems to be working well.

**12. Other**

MPCA is holding the 2024 Health Center Board Member Training on April 5, 2024-April 26, 2024 at the H Hotel in Midland. If you would like to attend, please let L. TerBush know and she will make the arrangements.

**13. Adjourn**

The meeting adjourned at 1:56 pm.

**E. Rushing moved to adjourn, supported by S. Schwartz. Motion carried.**

*Respectfully submitted by* Lori TerBush, Administrative Assistant

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A. Bagley, Vice Chair, Board of Directors, Genesee Community Health Center