



GCHC BOARD OF DIRECTORS

Thursday September 5, 2024

11:30am

Genesee Community Health Center

Via Zoom/In Person CCIS

Board Members Present via Zoom:

Board Members Present: Michael Wright, Steve Schwartz, Bonita Thomas, Claudnyse Holloman, Autumn Bagley, Angela Essenburg, Jorain Hardman, Tabitha Neff

Staff Members Present: Jean Troop, Executive Director

Staff Members Present via Zoom:

Excused/Absent: Elizabeth Rushing(excused), Glen Chipman(excused)

Staff: Karen Hillman, Recording Secretary

Meeting was called to order at 11:37a.m. by Chair, Claudnyse Holloman.

1. Adoption of Agenda

M. Wright moved to accept the agenda, supported by A. Essenburg. *Motion carried.*

2. Roll Call

The Chair called for roll call, all present, absent, and excused noted.

3. Public Participation

None

4. Approval of August 30, 2024 Board Minutes

A.Essenburg moved to approve the August 30, 2024, minutes, supported by M. Wright. *Motion carried.*

5. FY24 October 2023-September 2024 Financial Packets (complete packet on file with minutes)

a. No September Meeting, Next Meeting October 25, 2024

6. Quality and Safety Summary

The August 2024 Quality Committee meeting minutes were discussed in detail. Quarterly Patient Grievance Verbal Summary was reviewed. One grievance was filed this quarter involving front desk. J. Troop worked with patient and a resolution was reached, both parties were in agreement to resolution. Biannual Safety Activities Verbal Summary reviewed by

S.Wood. Tornado, Weapons in the Workplace and Fire drills were performed at all three locations with no recommended changes.

M. Wright moved to approve the August 2024 Quality Committee minutes, supported by S. Schwartz. Motion carried.

7. Personnel Committee

No new meetings have occurred since last BOD meeting. New Board Member M. Eckles will be at the October 25, 2024 BOD meeting.

8. Executive Director's Report

J. Troop noted that the Operational Site Visit was going well. The scope of service, Form 5A did require two changes. The first was we should have an X in Column I under required service Pharmacy. Since we do dispense medication in the health center (i.e. Vivitrol, Toradol, other injections and sample meds along with the ER cart) this is required. The second is under Dental services. Preventative Dental we note we provide this required service via column II (contract) which we do, however, this is done at the contract providers location which is not in our scope of locations (Form 5B) therefore it should not be in Column II. This is the same for Additional Dental Services. J. Troop requested that we add Pharmacy Column I, Move Preventative Dental to Column I and we will train primary care providers to perform the required screening services and eliminate the Additional Dental services from Column II.

S. Schwartz moved to approve Modify Scope of Services, Form 5B, Pharmacy Add to Column I, Move Preventative Dental from Column II to Column I, Delete Additional Dental Services from Column II., supported by J. Hardman. Motion carried.

The other area noted was the Quest contract and the language in there regarding the sliding fee. The auditors fee it is not clear enough and are not passing it. They want the language modified to meet the standard. J. Troop noted she will work with Quest to get the contract revised.

9. OSV!

J. Troop noted the Operational Site Visit was going well. The auditors were on site September 4, 2024, to September 6, 2024. Three areas were identified (as per ED Report above) that needed corrections. Closing session may be delayed due to the fiscal auditor's illness and having to be taken to the hospital for treatment. J. Troop will send out communication to advise.

10. Adjourn

The meeting adjourned at 11:48 a.m.

S. Schwartz moved to adjourn, supported by A. Essenburg. Motion carried.

Respectfully submitted by: Karen Hillman, Administrative Assistant

Signature on file: C. Holloman, Chair, Board of Directors, Genesee Community Health Center

