



Board of Directors
Meeting Minutes
Friday, June 27, 2025
1:00 P.M.
Genesee Community Health Center
Via Zoom

Board Members Present:

Board Members via Zoom: Angela Essenburg, Tabitha Neff, Autumn Williams, Jorain Hardman, Steve Schwartz, Claudnyse Holloman, Michael Wright, Elizabeth Rushing, Melvin Eckles

Staff Members Present:

Staff Members via Zoom: Sandra Sweet, Accounting Managers, Karen Hillman, Recording Secretary

Excused/Absent: Jean Troop, Excused, Glen Chipman, Excused, Bonita Thomas, Unexcused

Meeting called to order at 1:00 P.M. by Chair, Claudnyse Holloman.

1. Adoption of Agenda

A. Essenburg moved to accept the agenda, supported by M. Eckles. *Motion carried.*

2. Roll Call

The chair called for roll call, all present, absent, and excused noted.

3. Public Participation

None.

4. Approval of May 30, 2025, BOD Minutes

M. Wright moved to approve May 30, 2025, minutes, supported by M. Eckles.
Motion carried.

5. FY25 October 2024- September 2025 Financial Packet (complete packet on file with the minutes)

a. May 2025 Financial

S. Sweet reviewed the May financial packet, which was discussed in detail. Total revenue for May 2025 was \$473,901 compared to the budget of \$523,575. Total expenses for May were \$463,477 compared to the budget of \$518, 789. The balance sheet shows a good net position.

The Cost, reimbursement & Productivity Statistics page was reviewed and discussed in detail. The Unique Patient Count was 167 for May compared to the budget of 200. Medicaid eligible encounters were 861 compared to the budget of 1,105. Total encounters for the month were 1,629 compared to the budget of 1,665. The total cost per encounter was \$285 compared to the budget of \$312. The cost per encounter varies due to the variable cost and total encounters.

Reconciliation of Medicaid Wrap Advance Payments and the Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location were reviewed and discussed in detail.

M. Wright moved to approve the May 2025 financials, E. Rushing. *Motion carried.*

6. Quality and Safety Summary

C. Holloman motion to approve to table Quality and Safety Summary to next meeting July 25, 2025.

A. Williams moved to approve to table Quality and Safety Summary, supported by S. Schwartz. *Motion carried.*

7. CEO (J. Troop)

C. Holloman motion to approve to table CEO to next meeting July 25, 2025.

A. Williams moved to approve to table CEO, supported by S. Schwartz. *Motion carried*

8. OSV! (J. Troop)

C. Holloman motion to approve to table OSV! to next meeting July 25, 2025.

A. Williams moved to approve to table OSV!, supported by S. Schwartz. *Motion carried*

9. Adjourn

The meeting was adjourned at 1:19pm.

Respectfully submitted by Karen Hillman, AA, Recording Secretary

Signature on File: C. Holloman, Chair, Board of Directors, Genesee Community Health Center

