



Board of Directors
Meeting Minutes
Friday, February 27, 2026
1:00 P.M.
Genesee Community Health Center
Via Zoom/In Person CCIS

Board Members Present: Claudnyse Holloman, Steve Schwartz, Melvin Eckles, Jorain Hardman, Michael Wright

Board Members via Zoom: Autumn Williams, Angie Essenburg, Tabitha Drummond

Staff Members Present: Jean Troop, GCHC CEO, Glen Chipman GHS CFO

Staff Members via Zoom: Sandy Sweet, Accounting Manager

Excused/Absent: Chia Morgan (unexcused), Elizabeth Rushing (unexcused), Bonita Thomas (unexcused)

Meeting called to order at 1:00 P.M. by Chair, Claudnyse Holloman

1. Adoption of Agenda

J. Hardman moved to accept the agenda, supported by A. Williams. *Motion carried.*

2. Roll Call

The Chair called for roll call, all present, absent, and excused noted. Board Chair provided explanation of the difference between excused and unexcused absence. Notifying ahead of time that you are unable to make the meeting allows for excused and no notification is unexcused.

3. Public Participation

None.

4. Approval of January 30, 2026, BOD Minutes

M. Eckles moved to approve January 30, 2025, minutes, supported by S. Schwartz. *Motion carried.*

5. FY26 October 2025- September 2026 Financial Packet (complete packet on file with the minutes)

a. January 2026 Financial Packet

G. Chipman reviewed the January financial packet, which was discussed in detail. Total revenue for January 2026 was \$493,145 compared to the budget of \$503,477. Total expenses for January were \$492,869 compared to the budget of \$501,935. The balance sheet shows a good net position.

The Cost, reimbursement & Productivity Statistics page was reviewed and discussed in detail. The Unique Patient Count was 318 for January compared to the budget of 250. Medicaid eligible encounters were 727 compared to the budget of 1,105. Total encounters for the month were 1369 compared to the budget of 1,665. The total cost per encounter was \$360 compared to the budget of \$301. The cost per encounter varies due to the variable cost and total encounters.



HRSA and Non-HRSA grants and Grant Year budget sheets reviewed. Reconciliation of Medicaid Wrap Advance Payments and the Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location were reviewed and discussed in detail.

M. Wright moved to approve the January 2026 financials, supported by J. Hardman.
Motion carried.

7. Quality and Safety Summary

The January 2026 Quality Committee meeting minutes were reviewed in detail. J. Troop noted the 2025 UDS Quality Measures and Chronic Care Management flow chart that were included in the packet. The 2026 Quality Work Plan and GCHC Documentation policy were reviewed and discussed.

M. Wright moved to approve the January 2026 Quality Committee minutes, 2026 Quality Work Plan and GCHC Documentation policy, supported by M. Eckles. Motion carried.

8. CEO Report

J. Troop reported CY2025 UDS report had been submitted and working through final approval. Medicare Cost Report for FY25 was completed and submitted for all locations. Medicaid Cost Report for FY25 was also completed and submitted for all locations. Discussed Medicaid upcoming changes due to legislation changes and how community is working together to help mitigate the impact on patients. GCHC continues to see a decline in Medicaid patients, which is consistent with other community members and overall state shows 104,000 loss in Medicaid “lives” in this past year. We will continue to look for additional opportunities to gain market share and additional revenue sources.

9. OSV!

UDS or universal data set reporting is a program requirement and condition of HRSA grant. Required to submit our UDS data on time, complete and accurate. The board oversees the UDS data on a quarterly basis when the UDS reports, based on the Quality Work Plan, are provided as part of the QI packet and discussed during the meeting. You also see the patient statistics in the financial reports on the Statistics page and in other reports provided throughout the year. Our UDS data is public data and is posted on our website and on our patient-point screens throughout the health center.

10. Adjourn

The meeting adjourned at 1:31 P.M.

Respectfully submitted by Jean Troop, acting as Recording Secretary.

Signature on file: C. Holloman, Chair, Board of Directors, Genesee Community Health Center