



Board of Directors
Meeting Minutes
Friday, May 29, 2026
1:00 P.M.
Genesee Community Health Center
Via Zoom/In Person CCIS

Board Members Present: Steve Schwartz, Elizabeth Rushing, Melvin Eckles, Claudnyse Holloman, Michael Wright

Board Members Via Zoom: Tabitha Drummond, Angie Essenburg

Staff Members Present: Jean Troop, GCHC CEO, Glen Chipman, GHS CFO, Dr Lisa Shumpert, MS CHC CHA, Chief Compliance and Privacy Officer, Karen Hillman, Recording Secretary

Staff Members Via Zoom:

Excused/Absent: Autumn Williams (excused), Jorain Hardman (excused), Bonita Thomas (excused)

Meeting called to order at 1:00 PM by Chair, Claudnyse Holloman

1. **Adoption of Agenda/Amendment**
S. Schwartz moved to accept the agenda and amendment, supported by E. Rushing.
Motion carried.
2. **Roll Call**
The Vice chair called for roll call, all present, absent, and excused noted.
3. **Public Participation**
None.
4. **Approval of April 24, 2026, BOD Minutes**
S. Schwartz moved to approve April 24, 2026, minutes, supported by M. Eckles.
Motion carried.

5. Compliance Review

Dr. L. Shumpert attended today to give BOD compliance responsibility training. Dr. Shumpert reviewed FQHC history, stating that it was founded due to world poverty, created to offer high-quality cost-effective healthcare. Compliance looks to GCHC leadership to offer strategic planning, stable budget, review and uphold procedures and policies, and create guidance for staff. Compliance monitors and acts on behalf of GCHC, with legal counsel if needed.

6. Annual Election

The annual elections for the following board positions were held and accepted. Voting on positions for Vice Chair, Secretary and Treasure led by Chair, Claudnyse Holloman.

Vice Chair- Melvin Eckles

Secretary- Steve Schwartz

Treasure- Michael Wright

A. Essenburg moved to approve the annual elections, supported by T. Drummond.

Motion carried.

Annual election for BOD Chair was held and accepted, led by newly elected Vice Chair, Melvin Eckles.

Chair- Claudnyse Holloman.

S. Schwartz moved to approve the annual election, supported by E. Rushing. *Motion carried.*

7. FY26 October 2026- September 2026 Financial Packet (complete packet on file with the minutes)

a. April 2026 Financials

G. Chipman reviewed the April financial packet, which was discussed in detail. Total revenue for April 2026 was \$492,306 compared to the budget of \$516,093. Total expenses for April were \$491,909 compared to the budget of \$513,613. The balance sheet shows a good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. The Unique Patient Count was 150 for April compared to the budget of 250. Medicaid eligible encounters were 781 compared to the budget of 1,105. Total encounters for the month were 1,511 compared to the budget of 1,665. The total cost per encounter was \$326 compared to the budget of \$308. The cost per encounter varies due to the variable cost and total encounters.

Reconciliation of Medicaid Wrap Advance Payments and the Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location were reviewed and discussed in detail.

E. Rushing moved to approve the April 2026 financials, supported by M. Eckles. Motion carried.

8. Quality and Safety Summary

The April 2026 Quality Committee meeting minutes were reviewed in detail. J. Troop noted that the reports were included in the packet.

QI 2026 Quarterly UDS Quality Measures and Medical No Show Rates Jan-March 2026 were reviewed, J. Troop noted reports were included in the electronic packet.

S. Schwartz moved to approve the April 2026 Quality Committee minutes, supported by E. Rushing. Motion carried.

9. BOD Meeting Time Change

C. Holloman recommended changing the BOD meeting time for summer. After discussion, members agreed to a new start time of 11am for June- September at 11am.

A. Essenburg moved to approve the changing of BOD meeting time, supported by E. Rushing. Motion carried.

10. CEO Report

J. Troop informed that the bus shelter at 725 Mason St had been wrapped with GCHC info. The bus wrap design is currently being worked on and should be wrapped in a couple months.

J. Troop informed that GCHC SAC application was approved for 4 years. The NOA will be in next months packet to approve.

J. Troop advised that the save the date marketing has started for this year's NHCW Patient Appreciation Day event August 5, 2026. GCHC is also trying to get a mobile mammography unit to come to the event.

11. OSV!

J. Troop informed Dr. Shumpert provided OSV! with BOD compliance training, which supports OSV! Education for the month.

12. Adjourn

The meeting adjourned at 1:42 PM

Respectively submitted by Karen Hillman, acting as Recording Secretary.

Signature on File: C. Holloman, Chair, Board of Directors, Genesee Community Health Center