



Board of Directors
Meeting Minutes
Friday, July 31, 2026
11:00 A.M.
Genesee Community Health Center
Via Zoom/In Person CCIS

Board Members Present: Steve Schwartz, Jorain Hardman, Claudnyse Holloman, Bonita Thomas, Michael Wright

Board Members Via Zoom: Autumn Williams, Tabitha Drummond, Angie Essenburg

Staff Members Present: Jean Troop, GCHC CEO, Glen Chipman, GHS CFO, Lawanda Freeman, Director of Financial Management & Reimbursement, Karen Hillman, Recording Secretary

Staff Members Via Zoom:

Excused/Absent: Elizabeth Rushing (excused), Sandy Sweet (excused), Melvin Eckles (unexcused)

Meeting called to order at 11:00 AM by Chair, Claudnyse Holloman

1. **Adoption of Agenda and Amendment**
S. Schwartz moved to accept the agenda and amendment, supported by J. Hardman. *Motion carried.*
2. **Roll Call**
The Chair called for roll call, all present, absent, and excused noted.
3. **Public Participation**
None.
4. **Approval of May 26, 2026, and June 26, 2026, BOD Minutes**
S. Schwartz moved to approve May 26, 2026, and June 26, 2026, minutes, supported by B. Thomas. *Motion carried.*

5. **FY26 October 2026- September 2026 Financial Packet (complete packet on file with the minutes)**

a. **June 2026 Financials**

G. Chipman reviewed the June financial packet, which was discussed in detail. Total revenue for June 2026 was \$490,415 compared to the budget of \$516,093. Total expenses for June were \$490,282 compared to the budget of \$513,613. The balance sheet shows a good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. The Unique Patient Count was 90 for June compared to the budget of 200. Medicaid eligible encounters were 775 compared to the budget of 1,105. Total encounters for the month were 1,517 compared to the budget of 1,665. The total cost per encounter was \$323 compared to the budget of \$308. The cost pr encounter varies due to the variable cost and total encounters.

Reconciliation of Medicaid Wrap Advance Payments and the Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location were reviewed and discussed in detail.

M. Wright moved to approve the June 2026 financials, supported by S. Schwartz.
Motion carried.

b. **Single Audit Report**

G. Chipman reported that the Single Audit Report findings were received June 30, 2026. This report reviews the federal grants and the compliances for them. All requirements were in compliance. G. Chipman answered questions. Copy of report provided for review.

M. Wright moved to approve the Single Audit Report, supported by S. Schwartz.
Motion carried.

6. **Quality and Safety Summary**

No June QI meeting.

7. **CEO Report**

General Updates (J.Troop)

- Reminder that Aug 5th is the annual Patient Appreciation event at 725 Mason St. We have about 20 community partners coming to provide information/education and fun! Food, ice cream and community. 12pm to 3pm is our timeframe. Hope you can make it for a few minutes at least.

- Have several changes in staff over the past few weeks. We have had one resignation, one retirement/replaced, and a termination. We are working to get replacements for the two open positions.
- Overall things are moving along and I believe the changes in staffing are a great opportunity to review current structure and get the right people in place to move GCHC forward.
- Operations team continues to work on the strategic goals. We received notice last week that we were successful in our annual renewal of Patient Centered Medical Home submission. PCMH accreditation is vital for the health center and our continued involvement in value-based contracting and health plan enrollments. Furthering our mission/vision of Quality Health Care to all.

8. **OSV! (J.Troop)**

- Chapter 18 of the Compliance Manual deals with Program Monitoring and Data Reporting Systems. (Discuss from material printed)
- We talk about a number of monitoring that we do each month, can anyone tell me at least one way we do that?

9. **Adjourn**

The meeting adjourned at 11:26 AM

Respectively submitted by Karen Hillman, acting as Recording Secretary.

Signature on File: C. Holloman, Chair, Board of Directors, Genesee Community Health Center