Board of Directors
Meeting Minutes
Friday, September 25, 2026
11:00 A.M.
Genesee Community Health Center
Via Zoom/In Person CCIS

Board Members Present: Elizabeth Rushing, Claudnyse Holloman, Jorain Hardman, Melvin Eckles, Michael Wright

Board Members Via Zoom: Tabitha Drummond, Autumn Williams, Angie Essenburg

Staff Members Present: Jean Troop, GCHC CEO, Glen Chipman, GHS CFO, Karen Younge, Recording Secretary

Staff Members Via Zoom: Sandy Sweet

Excused/Absent: Bonita Thomas (excused)

Meeting called to order at 11:02 AM by Chair, Claudnyse Holloman

1. **Adoption of Agenda/Amendment**
   A. **Essenburg moved to accept the agenda and amendment, supported by T. Drummond. *Motion carried.***

2. **Roll Call**
   The Vice chair called for roll call, all present, absent, and excused noted.

3. **Public Participation**
   None.

4. **Approval of August 28, 2026, BOD Minutes**
   M. Wright moved to approve August 28, 2026, minutes, supported by E. Rushing. *Motion carried.*

5. **FY26 October 2026- September 2026 Financial Packet (complete packet on file with the minutes)**
   a. **August 2026 Financials**

G. Chipman reviewed the August financial packet, which was discussed in detail. Total revenue for August 2026 was $451,758 compared to the budget of $516,093. Total expenses for August were $480,073 compared to the budget of $513,616. The balance sheet shows a good net position.

The Cost, Reimbursement & Productivity Statistics page was reviewed and discussed in detail. The Unique Patient Count was 81 for August compared to the budget of 200. Medicaid eligible encounters were 659 compared to the budget of 1,105. Total encounters for the month were 1,235 compared to the budget of 1,665. The total cost per encounter was $389 compared to the budget of $308. The cost pr encounter varies due to the variable cost and total encounters.

Reconciliation of Medicaid Wrap Advance Payments and the Deferred Revenue sheet was reviewed and discussed.

Financials for the Burton location were reviewed and discussed in detail.

E. Rushing moved to approve the August 2026 financials, supported by M. Wright. ***Motion carried.***

6. <u>Quality and Safety Summary</u>

The August 2026 Quality Committee meeting minutes were reviewed in detail. GCHC Safety in the Workplace Policy was due for updating. There were no changes. 2026 Community Health Quality Recognition and HRSA UDS Comparison Quality Measures were both reviewed. J. Troop noted that the reports were included in the packet.

M. Eckles moved to approve the March 2026 Quality Committee minutes, and the GCHC Safety in the Workplace Policy, supported by E Rushing. ***Motion carried.***

7. <u>CEO Report</u>

J. Troop informed that interviews are scheduled next week for the dental positions. The Behavioral Health Supervisor position has been posted.
J. Troop advised that Medicaid eligibility changes have impacted the Health Centers revenue. The clinic continues to work with clients to sign up for Medicaid or GHP and assist with meeting requirements. The center is looking into ways to increase encounters and decrease the no show rates.
GCHC provided resources at the Genesee Health Plan Healthcare Tune Up drive-thru event, focusing on Narcan education.
J. Troop encouraged board members to attend the upcoming GHS Mental Wealth Tailgate on October 5, 2026 at Greater Heights Academy. GCHC will be hosting a resource table.
J. Troop informed that GCHC will be hosting a Mobile Mammography Unit provided by U of M, this will allow GCHC to schedule clients for mammograms onsite October 28, 2026. This is a great opportunity for the unhoused, uninsured and those without transportation.

8. **OSV!**

J. Troop discussed the Scope of Project (services offered), which helps maintain and manage GCHC locations and hours of operation. J. Troop informed that HRSA has a new project management booklet. This will be reviewed and complied with.
C. Holloman reviewed the GCHC statistics released in the GHS 2025 Annual Report. The report booklet was provided to board members at the meeting. Questions were answered.

9. **Adjourn**
The meeting adjourned at 11:30 AM

Respectively submitted by Karen Younge, acting as Recording Secretary.

Signature on File: C. Holloman, Chair, Board of Directors, Genesee Community Health Center